



## *Environmental Perspectives Incorporated*

### **EPI Privacy Policy:**

#### **We are committed to your privacy!**

Your privacy is important, so we'd like to explain what information we collect when you visit this web site, why we collect it and how it is used. We'd also like to explain your options to access and control your information, our data security practices and other matters. This Policy is governed by our Terms of Service.

#### **Special note about children**

This Site is not intended for children, especially kids under 13. Children may use this Site only with the direct supervision of their parent.

#### **What information do we collect from you? Why?**

If we collect personal contact information (as described below), you may later access and modify it, and remove it from our system. You may choose simply not to provide personal contact information by opting-out at the point of collection.

When you use our Site, we may request your name, street address, telephone number or other "real world" contact information.

This information does not inherently reveal and will not be linked to you personally. We use this information to complete and support the immediate activity requested, and to comply with any requirements of law. This information may be disclosed only to our staff and to our immediate agents.

When you use our Site, we may collect personal information about you described below. You may later access and modify the information, and have it removed. You may choose simply not to provide actively gathered information by opting-out at the point of collection.

We may collect information actively generated by the purchase of a product or service, such as a payment method. This information will not inherently reveal your identity or be linked to you personally. We use this information to complete and support the immediate activity requested, and to comply with any requirements of law. This information may be disclosed only to our staff and to our immediate agents.

As you browse our Site, we may gather navigational and clickstream data that shows what pages are visited and how long various features are used. This information will not reveal your identity or be linked to you personally. We use this information to complete and support the immediate activity requested, and to comply with any requirements of law. This information may be disclosed only to our staff and to our immediate agents.

### **Certain Exceptional Disclosures**

We may disclose your information if necessary to protect our legal rights or if the information relates to actual or threatened harmful conduct. Disclosure may be required by law or if we receive legal process.

### **What are cookies? Why do we use them?**

Cookies are small files stored by your browser in your computer when you visit our Site. We use cookies to improve our Site and make it easier to use. Cookies permit us to recognize users and avoid repetitive requests for the same information. We mostly use "session cookies" that are automatically deleted after each visit. Cookies from our Site can't be read by other sites. Most browsers will accept cookies until you change browser settings to refuse them.

### **How do we protect information we collect?**

We offer secure web pages to collect certain kinds of user information and we store certain kinds of data in encrypted form. We follow reasonable technical and management practices to help protect the confidentiality, security and integrity of data stored on our system. While no computer system is completely secure, we believe the measures implemented by our Site reduce the likelihood of security problems to a level appropriate to the type of data involved.

### **How long do we keep user information?**

We generally keep user data on our server or in our archives for as long as we reasonably need it. We may alter this practice according to changing requirements. For example, we may delete some data if needed to free up storage space. We may keep other data for longer periods if the law requires it. In addition, information posted in a public forum could stay in the public domain indefinitely.

Data management requests are administered in an orderly manner to the extent feasible and within our direct control. Note: we have greater control over recently collected data than for archived data. Once data is removed from the system and archived, it may not be feasible to accommodate specific requests. In those cases, our general data retention policy applies.

### **Your consent to this policy**

By using our Site, you agree to this Policy. This is our entire and exclusive Privacy Policy and it supersedes any earlier version. Our Terms of Service take precedence over any conflicting Policy provision. We may change our Policy by posting a new version on our Site.

### **Legal Disclaimer**

This Site operates AS-IS and AS-AVAILABLE, without liability of any kind. We are not responsible for events beyond our direct control. This Policy is governed by TX law, excluding conflicts of law principles. Any legal actions against us must be commenced in TX within one year after the claim arose, or be barred.